

PROFESSIONAL FRENCH

Exam that can be prepared:

DEL F PRO, DFP (professional French diploma – CCI)

or CLOE

Place of training	1/ In person: Passage of the Black Hen - NANTES - or on customer site 2/ IF ONLINE COURSE, ACCESS TERMS AND DEADLINES: you will receive by email a connection link to the videoconference meeting. All documents will be transmitted via private access on the Google Classroom platform to which you will have for an indefinite period.
Prices for private lessons in Nantes	https://www.francophonie-nantes.fr/cours-particuliers/
Prices for private lessons online	https://www.francophonie-nantes.fr/cours-par-visioconference/
Access delay	Specific financing: Registration at the latest one week before the start of the training CPF financing: 2 weeks Financing Pole Departmental employment: 4 weeks
Accessibility for people with disabilities	People with disabilities wishing to follow this training are invited to contact us directly, in order to study together the possibilities of following and arranging the training methods. Our premises are accessible to people with reduced mobility

Educational resources	Manuals used: Cle International, Progressive French Grammar
Teaching means and methods	Communicative and action-oriented teaching: practical exercises, role-playing, oral and written comprehension, working from authentic documents.
Monitoring and evaluation methods	Regular formative assessments throughout the training (vocabulary/grammar tests, dictations, role plays, presentations, etc.). Summative assessment at the end of each level (DEL F or DAL F blank). Attendance sheets signed by learners for each course. Satisfaction questionnaire.
Trainer profile	Trainers with a Master II in French as a foreign language (FLE) or DAEFLE and/or experienced in teaching FLE (minimum 1 year).

Educational goals:

- Be able to get in touch with someone in a professional environment and introduce yourself
- Be able to present a professional partner (client, collaborator, etc.)
- Be able to characterize someone or something, describe your company or a product.
- Being able to ask something from someone
- Being able to propose and accept/refuse something
- Being able to situate oneself in time and space

Training conditions	Solo, duo or trio lessons
	1/ Total duration: approximately 30 hours, depending on the learner's pace
	2/ 1H, 1H30, 2H or 3H course
	3/ Face-to-face or distance learning courses
	Prerequisite: Any person aged 16 or over, of non-French speaking origin, aiming for promotion or professional integration in a French-speaking environment Be literate and know the French alphabet

Module 1 Delighted!	Greet / take leave Thank / apologize Introduce yourself Find out who someone is Ask personal questions Ask / Give news Express yourself in class
Module 2 Who is this?	Introducing a friend/comrade Describing a person Expressing possession
Module 3 See you, see you!	Request information Make an appointment Talk about your daily life Accept/refuse an appointment Talk about the weather
Module 4 Business trip	Make a proposal Accept/refuse (I) Book by phone Talk about your daily life Request information (price, date/time) Request a service (subject) Give instructions/indications Answer in the affirmative/negative

Module 5 Business lunch	Ask for information (price, date/time) Talk about your eating habits Order at a restaurant Describe a dish Express the quantity
Module 6 Buy/sell	Describe a product, a service Orient yourself Know how to express yourself in a business
Module 7 My holidays	Describe a place Book a hotel room Describe a landscape Plan a vacation with others Plan a vacation and imagine it

Educational goals:

- Be able to get in touch with and introduce someone in a professional context
- Be able to characterize something and compare, present your company, a product
- Be able to situate events in time and space
- Be able to ask for information, in a formal way
- Be able to ask someone to do something
- Be able to offer something to someone, to accept or refuse
- Be able to express a feeling and an opinion
- Be able to talk about the past and from the future

Training conditions	Solo, duo or trio lessons
	1/ Total duration: approximately 70 hours, depending on the learner's pace
	2/ 1H, 1H30, 2H or 3H course
	3/ Face-to-face or online lessons
	Prerequisite: Any person aged 16 or over, of non-French speaking origin, aiming for promotion or professional integration in a French-speaking environment Have acquired level A1 of the CEFR (Common European Framework of Reference for Languages) orally and in writing.

Module 1 Position taking	Challenge / Welcome / Congratulate Introduce a colleague, a partner Express a feeling (your tastes, your interest) Structure your words Talk about your projects
Module 2 Recruitment	Describe an object, a place, a person Talk about the past Compare things, people
Module 3 Expatriation	Express a forecast Talk about your plans Explain a choice, a commitment Express an obligation Compare habits Approve/disapprove Express the possibility Explain by illustrating, giving examples
Module 4 Sick leave !	Express the moment of an action Express the frequency Locate an object, a person, a place Ask for an opinion, an agreement Express pain Make an appointment with the doctor Complete a care sheet Express advice

Module 5 Coffee break	Situate events Describe a person Compare people Tell a news story
Module 6 Business trip	Indicate a direction/provenance Describe an itinerary, in particular by expressing distances Ask/offer help/a service Characterize Locate in space Express a feeling Express an opinion
Module 7 Business lunch	Order / reserve Ask to pay Give instructions, an order Forbid / defend (regulation) Characterize an object Give your opinion

Educational goals:

- **Being able to get in touch with and introduce someone in a professional environment**
- **Being able to characterize something and compare (company, product)**
- **Being able to situate events in time and space**
- **Being able to ask someone something in a formal way**
- **Being able to ask someone to do something**
- **Being able to offer something to someone, to accept or refuse**
- **Being able to express a feeling and an opinion**
- **Being able to talk about the past and the future**
- **Being able to argue**
- **Being able to report someone's words**
- **Being able to take part in a conversation**

Training conditions	Solo, duo or trio lessons
	1/ Total duration: approximately 80 hours, depending on the learner's pace
	2/ 1H, 1H30, 2H or 3H course
	3/ Face-to-face or online lessons
	Prerequisite: Any person aged 16 or over, of non-French speaking origin, aiming for promotion or professional integration in a French-speaking environment Have acquired level A2 of the CEFR (Common European Framework of Reference for Languages) orally and in writing.

Module 1 Present your journey	Talk about your professional environment and your daily life Tell your story Talk about your training Talk about your skills
Module 2 Make your business known	Indicate the origin, moment, duration of an action Tell a memory Describe and locate an object, a place, compare Describe a person: physical appearance, character Describe a social phenomenon, Compare facts, ideas
Module 3 Taking stock	Express advice, an order, a prohibition... Express your feelings Give your opinion Express possibility/condition/certainty/doubt
Module 4 Present a project	Express a wish, a regret Report a speech Present opinions Summarize facts

Module 5 Participate in a project	Locate events in time and space Talk about the future Structure your argument Say something good, praise it / Say something bad, criticize someone or something
Module 6 Sell your products and services	Recount a past event Argument Present (introduce, develop, prioritize, conclude) Analyze, Demonstrate Insist, highlight Mark an opposition
Module 7 Facilitate a meeting	Compare Describe the way to do something Give your opinion and defend it
Module 8 Sick leave !	Ask for an opinion, advice, authorization Express a goal Express possession Describe your symptoms Take part in a conversation Start / Continue / End the conversation Make it clear / Make someone wait
Module 9 The customer relationship	Make hypotheses, assumptions Authorize, allow, give agreement

Educational goals:

- Being able to characterize something, present a product, a company
- Being able to talk about the past and the future in a professional context
- Being able to ask someone something formally
- Being able to ask someone to do something
- Being able to express feelings and an opinion
- Being able to argue
- Being able to report someone's words
- Being able to take part in a conversation

Training conditions	Solo, duo or trio lessons
	1/ Total duration: approximately 100 hours, depending on the learner's pace
	2/ 1H, 1H30, 2H or 3H course
	3/ Face-to-face or online lessons
	Prerequisite: Any person aged 16 or over, of non-French speaking origin, aiming for promotion or professional integration in a French-speaking environment Have acquired level B1 of the CEFR (Common European Framework of Reference for Languages) orally and in writing.

Module 1 Present your journey	Characterize something Present a product, a company Give and justify your point of view Argument Approve/Disapprove
Module 2 Business creators	Talking about the future Expressing feelings Expressing anger/irritation/exasperation/hostility Express a regret, a reproach Describe a social fact
Module 3 Sick leave!	Ask someone something Ask someone to do something Give advice Report a medical problem Ask for an opinion Expressing feelings
Module 4 Marketing	Arguing in a debate Insist, highlight (underline important points, details) Give your opinion Summarize (synthesize information/arguments)
Module 5 Human resources	Speak in a debate Say good/bad things about sth or sth Praise/Criticize sth or sth

Module 6 Attend a trade show	Express your opinion Take part in a conversation Invite to join a conversation Say you understand Present a business pitch
Module 7 Relation client	Claim Advise Express the consequence Recount past events Express embarrassment / worry / despair / distrust
Module 8 Communication	Recount a past event Comment Argument Analyze (evaluate information/solutions) Give the advantages/them disadvantages Chain the arguments/prioritize Comfort, clarify, nuance
Module 9 New technologies	Describe a social fact Formulate a negation Mark an opposition Make a concession
Module 10 New technologies	Express the condition Make hypotheses Express the probability
Module 11 Marketing	Report someone's words Present the opinions of others Describe an abstract thought Give your opinion

Educational goals:

- Being able to get in touch with and introduce someone
- Being able to characterize someone and something
- Being able to ask something from someone
- Being able to accept something
- Being able to argue
- Being able to ask someone to do something
- Being able to express a feeling, an opinion, a judgment
- Being able to talk about the past and the future
- Being able to report someone's words
- Being able to take part in a conversation

Training conditions	Solo, duo or trio lessons
	1/ Total duration: approximately 100 hours, depending on the learner's pace
	2/ 1H, 1H30, 2H or 3H course
	3/ Face-to-face or online lessons
	Prerequisite: Any person aged 16 or over, of non-French speaking origin, aiming for promotion or professional integration in a French-speaking environment Have acquired level B1 of the CEFR (Common European Framework of Reference for Languages) orally and in writing.

Module 1 Life in society	Get in touch with someone Greet someone Pay a compliment Distinguish language registers Summarize
Module 2 The world of work	Describe a person, a place, a fact, an object Characterize sth/sb Write a summary of documents
Module 3 Town planning and the environment	Ask something from someone Apologize
Module 4 Digital and consumption	Ask someone to do sth Give technical instructions
Module 5 Food and health	Talk about the future
Module 6 Media, leisure and culture	Express a feeling Express your admiration, your contentment

Module 7 Tourism	Accept sth Accept a compliment Accept an apology
Module 8 Economy	Express an opinion, a judgment Justify a point of view Say good/bad things about someone or something Approve/Disapprove
Module 9 The progress and dangers of science	Argue Expose: - introduce a subject - develop and sequence the arguments - main and secondary give examples - conclude Demonstrate Digress Nuance
Module 10 Languages and the French-speaking world	Report someone's words Present the opinions of others Summarize (synthesize information/arguments)
Module 11 Space research	Participate in a conversation Start a conversation, speak Make someone wait